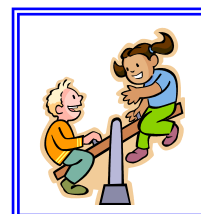




St Paulinus Pre-School

St Paulinus Centre,
Hillcrest Road,
Marlpit Hill,
Edenbridge,
TN8 6JS



COVID-19 POLICY

Policy Statement

St Paulinus recognises the importance of planning and maintaining services to minimise the risk of the spread of COVID-19 and keeping both staff and children as safe as possible.

Procedures

Updated guidance will advise:

- **adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature**
- **children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend**
- **adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice will be 3 days**
- If the person dropping the child off is COVID-19 positive we ask that they do not come to pre school but get someone else to bring your child.
- On entry the children will be taken to wash their hands. This will be repeated throughout the session and just before they go home.
- Resources used in a session will be cleaned throughout the session and again at the end of the session.

- If a child develops any COVID-19 symptoms – high temperature, a new continuous cough, loss or change to sense of smell and taste or a rash, the parent or carer will be contacted immediately to collect the child. They will not be able to return until they have a negative test result or appropriate isolation has finished. The child will be taken to a separate room with an adult until they are collected from the kitchen door. Staff will be issued with PPE.
- Staff will only attend pre school if they are symptom free.
- All staff to undertake Preventing COVID-19 training.
- Staff are advised they do not need to wear PPE during the session unless dealing with a possible COVID-19 case or intimate care. If they chose to wear PPE they will not be prevented.
- Children do not need to wear masks.

Contingency Plan

- Any cases of COVID-19 identified within the setting will be reported accordingly. Parents will be advised of the number of cases identified but names will not be given.
- Extra deep cleaning will be carried out in the setting.
- If cases are amongst staff and this affects ratios we will firstly ask if any parents are prepared to keep their children at home. If this still impacts on ratio, we will then offer spaces to vulnerable children, Children of keyworkers, older children (children in their last year before leaving for primary school) usually 3-4 year old and then 2-3 year old.
- Finally, we will have no option but to close the setting if we can not safely provide enough staff.
- Parents will be notified of these actions by email as soon as possible and kept up to date.